

# Colorado County Tax Office

318 Spring Street, Suite 102

Columbus, Texas 78934

## Authorization Letter

The Owner of Record may use this form to authorize a Third Party to process and pick up related items for motor vehicle transactions noted below.

I, We: \_\_\_\_\_ do hereby authorize the following representative:

\_\_\_\_\_ to complete the following transaction(s):

*(Please initial one or more.)*

	<b>Purchase Registration</b>				
	- Vehicle Driven with Expired Registration	Yes		No	
	- Ticket / Citation Issued	Yes		No	
	<b>Replacement Plates</b>			<b>Replacement Sticker</b>	
	<b>Duplicate Receipt</b>				
	<b>Change address to:</b>				
	<b>Other:</b>				

for the vehicle described below:

<b>Year:</b>	<b>Make:</b>
<b>Body Style:</b>	<b>Vehicle Identification Number:</b>

\_\_\_\_\_  
**Signature of Registered Owner**

\_\_\_\_\_  
**Date**

**Home Phone:** ( ) \_\_\_\_\_

**Work Phone:** ( ) \_\_\_\_\_

**Falsifying information on any required statement or government document is a criminal offense and is punishable by fine and/or imprisonment.**

A legible current copy of acceptable ID for the Owner of Record and Authorized Person must be submitted with this form. The form must be completed in its entirety to be accepted. (examples - US State issued Driver License, Personal Identification Card, Federal Identification, U.S. Passport, Foreign Passport, or U.S. Naturalization Card)  
*Note - If registered owner of the vehicle is in a company name, attach a business card, along with copy of Texas Driver's License.*

The sole purpose of this form is to authorize the above named representative to complete the transaction indicated. This form may **NOT** be used in lieu of form **VTR-271 - Power of Attorney to Transfer Motor Vehicle.**